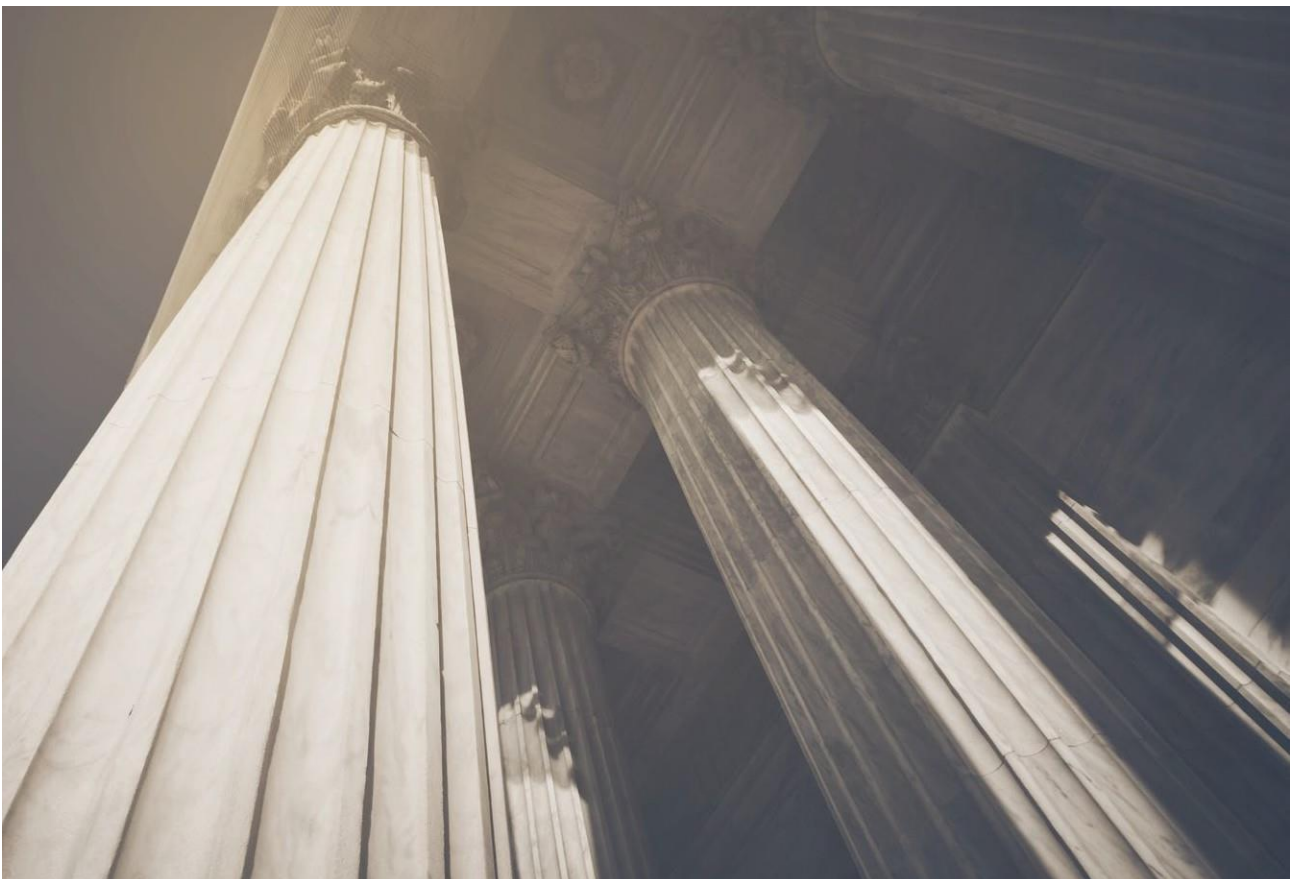




ROBIN
TWADDLE
& ASSOCIATES
ATTORNEYS · NOTARIES · CONVEYANCERS



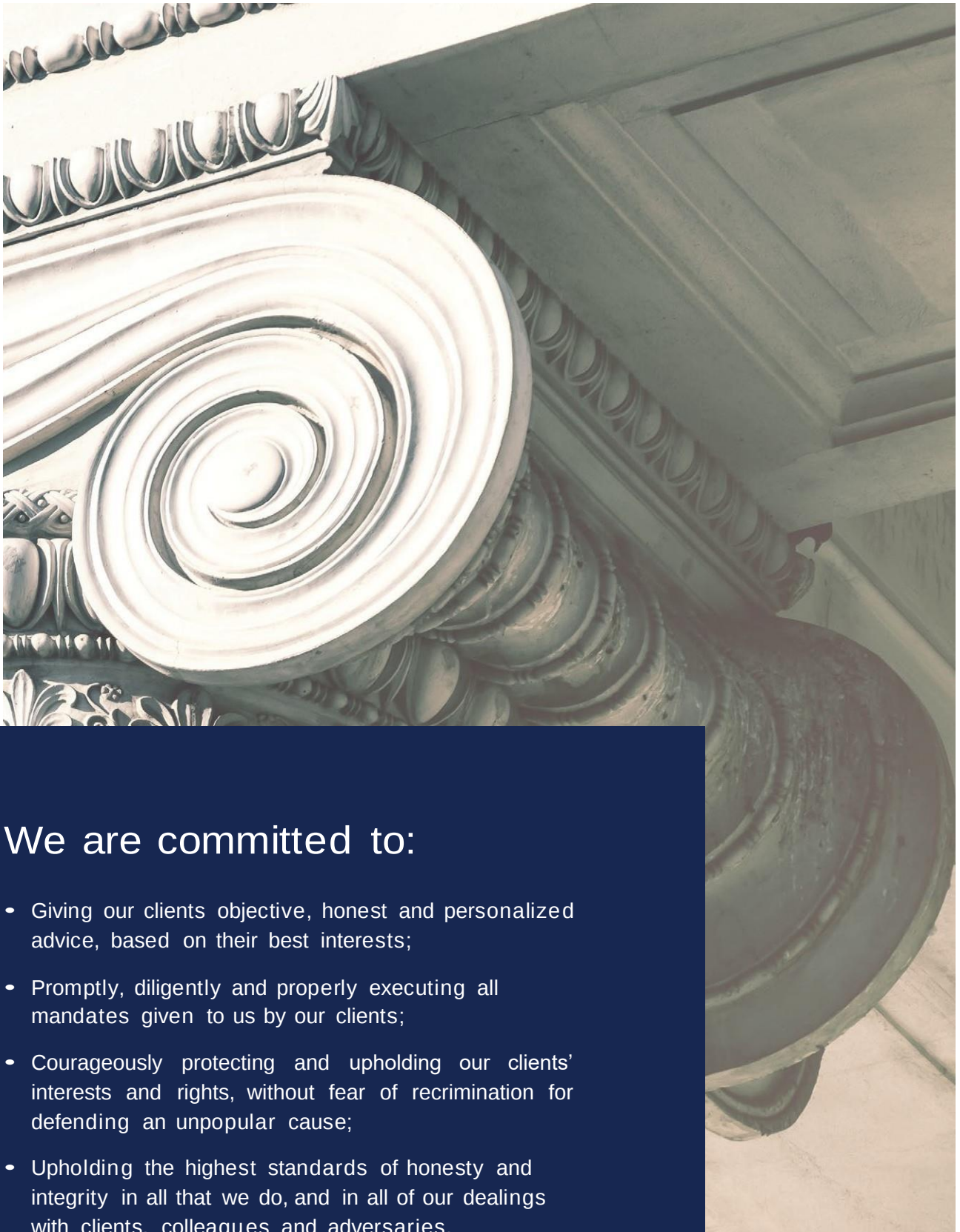
Company Profile

“I may not agree with what you say,
but I will defend unto death your right to say it”

(Voltaire, 1694 – 1778)

ATTORNEYS · NOTARIES · CONVEYANCERS





We are committed to:

- Giving our clients objective, honest and personalized advice, based on their best interests;
- Promptly, diligently and properly executing all mandates given to us by our clients;
- Courageously protecting and upholding our clients' interests and rights, without fear of recrimination for defending an unpopular cause;
- Upholding the highest standards of honesty and integrity in all that we do, and in all of our dealings with clients, colleagues and adversaries.



Company Profile

Robin Twaddle & Associates Attorneys is a dynamic law firm that was established in January 1998.

Robin Twaddle Attorneys strives for service excellence. Our goals are:

- First, to **render a service that is personal and individualized.** Our clients are assured that, although they may be dealing with a firm, their relationship will always remain personal with the particular professional who is assisting them. To this end, all professional staff members make a point of being available at short notice, and can always be reached by cell phone (except, of course, when engaged in court proceedings).
- Second, to **offer a wide spectrum of legal services,** so that our clients enjoy the peace of mind that comes with knowing that they can entrust their legal needs to us. Please see the attached schedule of services for more detailed information.

In all our dealings, we are committed to the highest standards of integrity, with an emphasis on seeking the most satisfactory solution for our clients with the greatest speed and efficiency.

As well as working to eliminate the delays so often associated with the legal process, we are also mindful of our clients' convenience, which often translates into our visiting clients' homes or offices, rather than expecting them to call on us.

We are situated in pleasant offices in an established business park in Midrand, offering a relaxed ambience and secure parking. Constantia Park is easily accessible from the New Road off ramp of the N1 at Midrand and the Midrand Gautrain station (there is a Gautrain bus stop right outside the entrance).

Our People



We have a diverse, enthusiastic and dynamic team of people assisting our professionals, consisting of:



DIRECTORS

Robin Twaddle

Robin is a Conveyancer, notary and attorney and the managing Director. He boasts nearly thirty years expertise in the legal profession and obtained his legal degree through UNISA.

As the Managing Director he provides an invaluable support role to our attorneys. As far as practice goes, he concentrates on Commercial law, trusts, estate law, High Court Litigation, Sports law and conflict management and mediation. He enjoys finding creative solutions to clients problems in helping conflicting parties to reach a successful outcome in mediation. Robin loves music, reading, cycling and playing golf in his spare time.

Almie Fourie

Almie is a partner at the firm, she obtained her LLB from the University of Pretoria and an LLM from UNISA.

She has been an attorney for 20 years and specializes in labour law, Commercial law, civil litigation and Debt Collection.

Almie enjoys the excitement of legal practice and personal interaction with clients.



ASSOCIATES

Geraldine de Villiers

LLB Wits University
BA Strategic Planning (Stellenbosch University)
BA Honours Brand management (Vega)

Geraldine is an associate attorney who specializes in levy collections in the commercial department. She was admitted in 2017 and has worked in various fields of law, amongst other things family law, Deceased Estates and Civil litigation.

Geraldine started off her working career in advertising and decided to hang her creative hat to follow the legal profession.

CANDIDATE ATTORNEYS

Phuti Kgomo

LLB- UNISA

Phuti is a second-year candidate attorney in the deceased estate department.

She brings to the team a past of creativity as a graphic and web designer.

Since joining the legal field, she aspires to become admitted as an attorney, notary and conveyancer.

Molebogeng Mphigalale

LLB University of Pretoria

B-Tech Human Resource Management from TUT

Molebogeng is a second-year candidate attorney in the debt collection commercial department.

She has extensive HR and Administration experience.

Her LLB coupled with her HR background helps her stand out in the commercial department.



Elmarê Welmann

LLB - University of KwaZulu Natal

Elmarê is a first year Candidate attorney in the debt collection department.

Her aspirations are to be a specialist commercial attorney.

Sindisiwe Seboka

LLB- UNISA

Diploma in Journalism- Varsity College

Sindisiwe is a former Law enforcement National spokesperson

She holds 12 years of Journalism and corporate communication experience.

Her highlights are working on TV for four years and then transitioning to National Government communications.

Her aspirations are to be an admitted attorney and notary.

SUPPORT STAFF

● **RECEPTIONIST**

Memory Matimbi

PARALEGALS

Dikeledi Madi

Conveyancing Paralegal

Elize Bekker

Conveyancing Paralegal

Prettious Sebatha

Conveyancing Paralegal

Koena Seanego

Litigation paralegal





Services Undertaken

With our professional staff and network of associates, we offer the following services:



Conveyancing

- Drafting and vetting of purchase and sale agreements
- Transferring ownership of property
- Registering and canceling mortgage bonds
- Opening Sectional title registers
- Opening township registers and township establishment
- Registering and canceling servitudes
- Subdivisions and consolidations.



Commercial law

- Negotiation, drafting and vetting of contracts
- Advice and assistance with all commercial transactions
- Registration of companies, close corporations and trusts
- Company secretarial
- Competition law
- Mergers and acquisitions
- Information Technology and Telecommunications law
- Commercial dispute resolution (mediation, arbitration and litigation)
- Corporate governance advice and implementation.

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Consumer Law (National Credit Act & Consumer Protection Act)

- Drafting and vetting of credit, goods & services agreements and policies
- Risk assessment and management
- Surrender of Goods
- Enforcement, Repossession & Recoveries in terms of credit agreements
- Product liability
- Appearance before the National Consumer Tribunal on behalf of Registrants, Suppliers & Consumers
- Appearance before Provincial Consumer Affairs Courts on behalf of Manufacturers & Suppliers.



Sports and Entertainment Law

- Negotiating, drafting and vetting contracts relating to all aspects of sport and entertainment
- Rights issues
- Sports injuries
- Representation before disciplinary bodies.



Estate Law

- Estate Planning
- Drafting of wills
- Registration of family and business trusts
- Winding up of deceased estates.



Family law

- Drafting and registration of antenuptial contracts.
- Registration of Family trusts
- Matrimonial dispute resolution (mediation and litigation)
- Divorce proceedings
- Proceedings relating to access to and custody of minor children.



Insolvency law

- Sequestration/Liquidation proceedings
- Rehabilitation proceedings
- Liaison with creditors and trustees/liquidators.



Labour Law

- Dispute resolution
- Drafting and vetting employment contracts
- Advising on compliance with Statutory requirements
- Arbitration.



Debt Collection

- Liaison with debtors
- Liaison with debt collectors
- Debt Collection
- Outsourcing of credit control and administration thereof.



Litigation

- Representing clients in civil litigation in the High Court and the Magistrates/Regional Court;
- Representing clients in Arbitration proceedings; and.
- Providing services as Arbitrators.



Mediation and Conflict Management

- Mediating disputes in matrimonial, commercial, construction and other matters in order to settle litigation;
- Providing mediation services to resolve conflict in the workplace, in churches, clubs and other organisations, between neighbours and between bodies corporate or homeowners' associations and their members.



Mediation and conflict management

Mediation is a process in which a mediator assists parties to a dispute in attempting to resolve the dispute by negotiation and, hopefully, agreement.

This is a useful process that could avoid lengthy delays and substantial legal costs, as well as the often irreparable harm that litigation can cause to the relationship between the people involved.

Mediation is a tool that can be used in an attempt to resolve any dispute – in divorces or custody disputes, disputes in the workplace, commercial disputes and even disputes between members of churches, sports clubs and other voluntary organisations.

If mediation is unsuccessful, the parties may then pursue and defend their cases in court

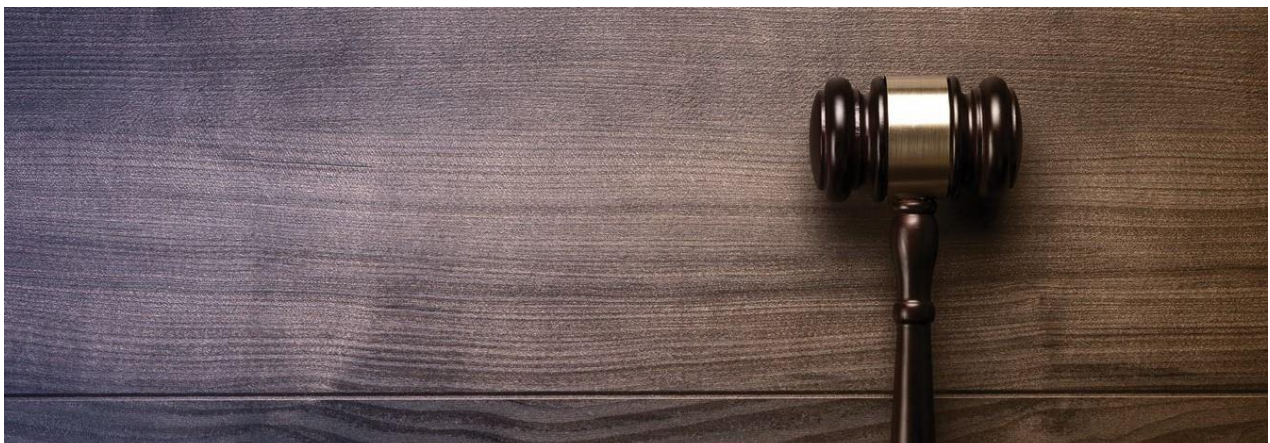
Mediation is also a useful tool that can be used to resolve and manage conflict where there

is not necessarily a dispute or a disagreement about rights and obligations involved.

There is potential for conflict in any relationship or interaction between people. Neighbours, colleagues, employers and employees, supervisors and subordinates, spouses, parents and children, joint owners of property, members of sports and social clubs, church members – whenever there is interaction between humans, there is potential for conflict.

If conflict in these relationships is not managed and resolved, it can result in an irretrievable breakdown in the relationships – often with a ripple effect that affects a number of others.

Mediation can resolve such conflicts and restore peace and harmony in the relationships.





**ROBIN
TWADDLE
& ASSOCIATES**

ATTORNEYS · NOTARIES · CONVEYANCERS

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Directors: Robin Twaddle
Almie Fourie

Associate: Geraldine de Villiers

